

Exmouth & District Allotment Association Committee Meeting

MINUTES

Venue: Jesse Collings Room
Date: Wednesday 21st February 2024
Time: 6:30-8:30pm
Meeting Closed 8.10pm
Attendance: Cheryl Chessum, Annie Goodman, Julia Jacobs, Mike Hawkins, Carolyn Priest, Stewart Shram

Apologies: Mayor Olly Davey, Janet Cuff, Jan Wells

Absent:

Chair: Cheryl Chessum

Committee Secretary: Cheryl Chessum for Jan Wells

		ACTION BY WHOM	ACTION BY WHEN
1.	Welcome and Confidentiality Statement and declarations of conflicts of interest. No conflicts of interest declared.	CC	
2.	Minutes of the Last Meeting The Minutes of the Committee Meeting held on 17 th January 2024 were accepted as a true and accurate record. A pdf version can now be published on the website.	JJ/MH JS/CC	End of Feb 2024
3.	Matters Arising from last meeting. <ul style="list-style-type: none"> • Community Fridge and surplus food – CC and JJ met with Zoey Cooper (Climate and Ecological Emergency Resilience Officer Exmouth) and she kindly agreed to work on ideas and support from people to collect to assess the feasibility of allotment holder donations of surplus fruit and veg as resources to organise this within the association are not available at present. • Site map for HL now updated and date for PL site meeting to update PL made. • Progress on maintenance - this will be discussed in item 8. • Cause for concern letters to plot holders. Where no response to these letters and no rent paid previous tenant will be contacted as abandoned plots and those plots reallocated. No deposits will be returned if plots neglected and need restoration. 	JJ/CP CC/JJ/CP	End of March 24 End of March/beg April 2024
4.	Chair's Report <ul style="list-style-type: none"> • Trees and Scenes. To be discussed in as item 8. • Adapted beds – we can confirm a new tenancy agreement for beds on this area -AB 2,4,5 and 6 from end of April with supervision by representative Peter Ferlie of Age UK. 	CC	1/4/24

	<p>These are starter plots and are a rod or thereabouts and will be let as such with rent and deposits matching existing tenancy rates but will include a small service charge of £5 per year for maintenance strimming. All users of plots will become members, so this fee £6.00 is also the same as for all members. Only 15/16 more pavers needed to complete moveable plot borders and these can come from HL reclaimed pavers and plot holder on PL has volunteered to transport them across.</p> <p>Hamilton Lane</p> <ul style="list-style-type: none"> • Work update - Car Park tidied by Arthurs Pass. Ditches cleared on boundary with Salterton Rd. Dead trees needed removing for safety cleared and ivy ringed around trees s along Walnut Grove boundary. Self-seeded sycamores by Gate 8 removed. External boundary of Hamilton Lane hedge pulled back and side and top trimmed, water roots removed from oak tree on boundary. • Flooding - A solution is urgently needed for the flooding and erosion seen at the corner of plot HL167/8 on the main tarmac roadway. Discussed as a committee as continued heavy rain and traffic is eroding the area of roadway. It was hoped weather would improve but now as rain continues there is increased urgency for it to be addressed sooner rather than later to prevent further deterioration. CC to look into bringing work forward and will speak to Shane at Trees and scenes and contact JC rework costs and possible solutions. 	<p>CP/CC</p> <p>CC</p>	<p>Ongoing</p> <p>Spring 24</p>
<p>9.</p>	<p>Site Coordinator's report</p> <p>Pound Lane</p> <ul style="list-style-type: none"> • No further plots of concern beyond those already being dealt with • Current waiting list of 8 at times of meeting • 3 possible abandoned plots • 9 plots currently recorded as vacant following tenants' decisions re renewing rents. There may be a few more resulting from unpaid rent renewals. Viewing and letting ongoing with support of CP and Phil Bater. • Plans in place to update PL site map. • Neglected and lack of cultivation plot reviews scheduled for end of March/beginning of April. • NSG visit and siting of NSG plaque to mark Community Orchard will take place sometime in summer. <p>Hamilton Lane</p> <ul style="list-style-type: none"> • The site map has been updated but JJ warned almost likely to be out of date in some way soon as plots changed, and new lettings happen. • Vacant plots – 10, mainly half plots. We have 2 that are proving hard to let for various reasons, but effort continues. • Waiting list – 20. Recruitment will be considered for increasing waiting list when numbers drop, various ideas discussed and will be agenda item and taken forward as needed. • Neglected and lack of cultivation plot reviews scheduled for end of March/beginning of April. • HL45B -Abandoned caravan of many decades used as shed previously will need removing eventually but axels sunk into ground. Not clear what it is made of externally. In next years cycle of works. 	<p>CP/AG</p> <p>CP/JJ</p> <p>JJ</p>	<p>End of March</p>

10.	Any Other Business <ul style="list-style-type: none">• None		
11.	Date and time of next meeting Wednesday 20th March 2024 – 6:30pm – 8:30pm Venue: Jesse Collings Room	All	